

Application for a Nursery Place at Kentmere Nursery

1. CHILD DETAILS																																						
Surname:		Forename(s):																																				
Date of Birth: (Please provide evidence of date of birth eg, copy of birth certificate)		Male ☐	Female ☐																																			
Child's Address: _____		Postcode: _____																																				
(Please provide a utility bill dated within the last 3 months)																																						
My child currently attends or has attended another setting: _____ (Please state which setting, e.g. Sure Start/another nursery)																																						
Child's Home Language:		Child's Ethnicity:																																				
Is/does your child: <table> <tr> <td>Adopted?</td> <td>Yes</td> <td>☐</td> <td>No</td> <td>☐</td> </tr> <tr> <td>In a Private Fostering Arrangement?</td> <td>Yes</td> <td>☐</td> <td>No</td> <td>☐</td> </tr> <tr> <td>In Care (looked after)?</td> <td>Yes</td> <td>☐</td> <td>No</td> <td>☐</td> </tr> <tr> <td>Known to the Educational Psychology Service?</td> <td>Yes</td> <td>☐</td> <td>No</td> <td>☐</td> </tr> <tr> <td>Have a Disability?</td> <td>Yes</td> <td>☐</td> <td>No</td> <td>☐</td> </tr> <tr> <td>Have an Illness?</td> <td>Yes</td> <td>☐</td> <td>No</td> <td>☐</td> </tr> <tr> <td>Have an EHC Plan?</td> <td>Yes</td> <td>☐</td> <td>No</td> <td>☐</td> </tr> </table> (If you tick yes in any box, please make notes below)				Adopted?	Yes	☐	No	☐	In a Private Fostering Arrangement?	Yes	☐	No	☐	In Care (looked after)?	Yes	☐	No	☐	Known to the Educational Psychology Service?	Yes	☐	No	☐	Have a Disability?	Yes	☐	No	☐	Have an Illness?	Yes	☐	No	☐	Have an EHC Plan?	Yes	☐	No	☐
Adopted?	Yes	☐	No	☐																																		
In a Private Fostering Arrangement?	Yes	☐	No	☐																																		
In Care (looked after)?	Yes	☐	No	☐																																		
Known to the Educational Psychology Service?	Yes	☐	No	☐																																		
Have a Disability?	Yes	☐	No	☐																																		
Have an Illness?	Yes	☐	No	☐																																		
Have an EHC Plan?	Yes	☐	No	☐																																		
Medical, social or welfare circumstances of the child or the family (These will be treated in strict confidence). Please continue on a separate sheet or submit supporting evidence if needed. _____ _____ _____ _____																																						
Are there any persons/professional who could support this application? (Please state any information which you think is relevant or attach a written statement if available). Name Designation (e.g. Doctor/Health Visitor): _____ Address: _____ _____ Telephone Number: _____																																						

2. SIBLING DETAILS

These are defined as brothers, sisters, half-brothers, half-sisters, step brothers, step sisters, adopted and fostered children living with the same family at the same address (at the time of admission)

Surname:	Forename (s)	Class:
Surname:	Forename (s)	Class:
Surname:	Forename (s)	Class:

3. PARENT/CARER DETAILS

Surname:	Forename(s):
Address: _____ _____ Postcode: _____	
Contact Telephone Number:	Mobile Number:
Email Address:	Relationship to Child:

Surname:	Forename(s):
Address: _____ _____ Postcode: _____	
Contact Telephone Number:	Mobile Number:
Email Address:	Relationship to Child:

Any other comments: _____ _____ _____ _____ _____ _____ _____ _____
--

4. NURSERY REQUIREMENTS

Sessions Preferred:

- | | | |
|---------------|-----------------------|--------------------------|
| 1. AM session | (no charged incurred) | ☐ |
| 2. PM session | (no charges incurred) | ☐ |
| 3. Full Time | (charges incurred) | ☐ |

Please contact the School Office for the current charges for the nursery fees. The weekly payment for nursery fees should be paid on the Monday of every week via Arbor. Please note that should your child not be in nursery the full amount must still be paid and should the account fall into arrears by two weeks, then your child may have to move to a part time place until the account is settled in full.

Applicable to Full Time session

- ☐ School lunch required (**Paid** weekly which must be paid for on the Monday for that week. Should payment not be received this may affect your child's meal requirements).
- Or**
- ☐ I will supply my child with a healthy packed lunch.

5. 30-HOUR FUNDING

Changes came into effect September 2017

From September 2017 funding for early education for 3 and 4-year-old children changed. All families with a 3 and 4-year-old will still be eligible for the universal offer of free 15 hours per week entitlement.

Some children will be eligible for extended childcare from September 2017 which will be an additional 15 hours per week, 30 hours funded in total. An eligibility criteria will apply.

Eligibility Criteria

- both parents must be working (or the sole parent is working in a lone parent family, and each parent earns a weekly minimum equivalent to 16 hours at national minimum wage or living wage, and less than £100,000 per year
- working will include employed and self-employed persons
- in general families where one parent does not work (or neither parent works) will not be eligible for these additional hours
- both parents are employed but one or both parents is temporarily away from the workplace on parental, maternity or paternity leave
- both parents are employed but one of both parents is temporarily away from the workplace on adoption leave
- both parents are employed but one or both parents is temporarily away from the workplace on statutory sick pay
- one parent is employed and one parent has substantial caring responsibilities based on specific benefits received for caring or one parent is employed and one parent is disabled or incapacitated based on receipt on specific benefits

Checking Eligibility

- there will be an online portal for checking eligibility for schools to use
- parents will have to apply online and then be issued a DURN code, which they must bring into school
- school will then send this DURN code to the Local Authority to double check
- parents will have to reapply every 3 months and will be sent a reminder 1 month beforehand
- parents will be expected to inform HMRC of any change in circumstances that may affect their eligibility

Availability for places for 30-hour entitlement

Kentmere Nursery will be able to offer children 30 hours per week, term time only. The number of places for Kentmere Nursery, which is reviewed annually, will be set at 15 full time places. The remaining 11 places will be split between the morning session and the afternoon session. However, should all 15 full time places not be taken up, these will then be offered to the morning session and afternoon sessions.

What can I do now?

If you think you are eligible for a 30-hour place through meeting the criteria, you need to contact: www.childcarechoices.gov.uk

6. GENERAL INFORMATION

The admission criteria for Kentmere Academy and Nursery is attached. Please note that if you access 15 hours per week of free provision in Kentmere Academy and Nursery then you cannot also have additional free provision in another setting.

7. PARENT / CARER SIGNATURE**Signed:****Relationship to Child:****Print Name in Full:****Date:**

I / We undertake to notify the school in writing if any significant information changes, in particular my child's home address. I certify that the information I give on this form is accurate. I have read and understand the information regarding full time nursery changes.