

Friday 25<sup>th</sup> January 2019

**Reception 2 – Year 6 (Not Reception 1 Miss Marsden’s class)**

Dear Parent / Carer

Parents evening this term will be held on Tuesday 26<sup>th</sup> February from 3.00pm until 5.30pm and Wednesday 27<sup>th</sup> February from 3.00pm until 5.00pm. These meetings are vital, as they give you the opportunity to meet your child’s teacher and to discuss their progress.

Please note parents evening appointments are only for parents / carers. Children **are not required** to attend this appointment. **REMINDER THERE WILL BE NO AFTERSCHOOL CLUBS ON THESE DAYS.**

Please indicate on the slip below which evening you would like to attend and an approximate time. We will do our best to send you an appointment within your preferred time band. Each appointment will last for 10 minutes. If you wish to discuss a specific issue at greater length, please arrange an additional meeting with the class teacher.

**PLEASE BE SURE TO RETURN BY Monday 4th FEBRUARY AS APPOINTMENTS WILL BE MADE ON A FIRST COME FIRST SERVE BASIS.**

Child’s name ..... Class ..... Translator required Yes / No

I would like an appointment on  
**Tuesday 26<sup>th</sup> Feb** at approx:

I would like an appointment on  
**Wednesday 27<sup>th</sup> Feb** at approx.:

3.00 – 3.30pm	
3.30 – 4.00pm	
4.30 – 5.00pm	
5.00 – 5.30pm	

3.00 – 3.30pm	
3.30 – 4.00pm	
4.00 – 4.30pm	
4.30 – 5.00pm	

My other children attending Kentmere are:

Name ..... Class Teacher .....

Name ..... Class Teacher .....

Signed ..... Parent / Carer

**\*\*Please note you only need to complete one slip per family \*\***