

Kentmere Academy and Nursery

Admissions Policy 2022/2023



Ofsted
Outstanding
Provider



Kentmere Avenue Rochdale OL12 9EE
Tel: 01706 647533 Web: www.kentmereacademy.co.uk
Email: info@kentmereacademy.co.uk
A partner of the **Watergrove Trust**.

 **Watergrove
Trust**

All information used in our policies is in accordance with the Data Protection Act 2018 and General Data Protection Regulations (GDPR).

Date: February 2021

Review: January 2022

www.kentmereacademy.co.uk

Kentmere Academy and Nursery Admissions Policy 2022/2023

Kentmere Academy and Nursery has a published admission number (PAN) of 45 pupils.

The following criteria will be applied to determine which pupils have priority for admission: CHILDREN WITH an EDUCATION, HEALTH and CARE PLAN (EHCP). Where pupils have an Education, Health and Care Plan (EHCP) that names Kentmere Academy, the Governing Body has a statutory duty to admit those pupils. This means that children with an EDUCATION, HEALTH and CARE PLAN (EHCP) which names Kentmere Academy will be allocated a place before any other places are allocated.

CRITERIA FOR THE ALLOCATION OF PLACES

The policy of the Governing Body is to admit pupils, on demand, up to a school's Published Admission Number.

Where there are more applications for the Academy than there are places available, places will be allocated giving priority to pupils in the following order:

1. Children in care to a Local Authority (Looked after children):

Children who are in public care ("Looked after Children" children as defined by section 22(1) of the Children Act 1989), or children who were previously looked after but ceased to be so, as they became adopted or became subject to a child arrangement order or special guardianship order.

**Please note a child arrangement order means a court order regulating arrangements.*

2. Children with exceptional medical needs or exceptional welfare considerations which are directly relevant to the school concerned:

Exceptional medical needs must be supported at the time of application by a letter from a GP, hospital consultant or other medical professional indicating how a pupil's medical condition relates to the school preference. On receipt of the medical certificates/letters the case will be referred to the schools Governing Body for consideration. You should note that providing evidence does not automatically mean that a place will be allocated under this priority. Exceptional welfare considerations (such as children at risk) must be supported at the time of the application by a letter from a supporting agency (e.g. Social Worker, Family Support Worker, Education Welfare Officer) indicating how the circumstances relate to the school preference. On receipt of such a letter and evidence the case will be referred to the Governing Board for consideration. You should note that providing evidence does not automatically mean that a place will be allocated under this priority.

This criteria will consider issues relevant to the child and/or the family in line with the Equalities Act 2010. If exceptional medical or exceptional welfare grounds are claimed after the allocation procedure has been completed, it might not be possible to allocate a place under this priority.

3. Children with an older sibling attending the school at the time of admission.

A sibling is defined as a brother or sister, step-brother or step-sister, half-brother or half-sister, foster brother or foster sister or adopted brother or adopted sister. A sibling must be living at the same address and not be a cousin or other relative. You may only claim this priority if your child has an older sibling who will be in attendance at the school in September 2022.

All information used in our policies is in accordance with the Data Protection Act 2018 and General Data Protection Regulations (GDPR).

Note: Should the number of children falling into the first three categories above exceed the Published Admission Number, Category 7 will be used as a tie-breaker.

4. Children eligible for the service premium.

Children eligible for admission under this priority are those where:

- *One of their parents is serving in the regular armed forces;*
- *One of their parents served in the regular armed forces in the last 3 years;*
- *One of their parents died whilst serving in the armed forces and the pupil is in receipt of a pension under the Armed Forces Compensation Scheme (AFCS) and the War pensions scheme(WPS).*

5. Children of Staff and Governors at Kentmere Academy

- *Where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or*
- *The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.*

6. Children attending Kentmere Nursery

- *In order to claim this priority, the child must have attended Kentmere Academy Nursery for over a term prior to January. Children not meeting this criteria who attend Kentmere Academy Nursery will be considered under criteria 7*

7. Proximity and ease of Access – where you live.

Once places have been allocated using the above listed criteria, any remaining places are allocated on the basis of relative proximity and ease of access to the school and also other schools nearby.

Relative proximity is determined by:

1. Measuring the shortest, suitable walking distance from the child's home to the main school office entrance on Buckley Lane will be used for admissions at Kentmere Academy (Distance A);
2. Measuring the shortest, suitable walking distance from the child's home to the nearest alternate school to the home address that is not Kentmere Academy (Distance B);
3. Distance B is then subtracted from Distance A to provide a figure known as the relative proximity calculation.

The relative proximity calculation provides the difference in distance that a child would have to travel to attend Kentmere Academy in comparison to the next nearest school and, as such,

All information used in our policies is in accordance with the Data Protection Act 2018 and General Data Protection Regulations (GDPR).

Establishes a priority ranking.

If the relative proximity calculation is the same for one or more applications, priority will be given to the child who has further to travel to the nearest alternative school. If after this it is still not possible to decide on who should be offered the place then any final place will be decided by the drawing of lots.

1. How the system measures distances

Walking distances are calculated by the Local Authority on behalf of the school for the initial round of offers using the Rochdale GIS system which uses data supplied by Ordnance Survey (OS) to calculate the shortest walking distance between home and school.

The route is measured from the nearest point where the home address joins the OS Highways Network to the main school entrance on Buckley Lane used by the school for admission. The starting point (child's address) is identified using the easting and northing co-ordinates for the address as recorded in the Local Land and Property Gazetteer (LLPG).

If the school is located in Rochdale, the ending point is calculated to the defined main gate of the school used for admissions. If the school is located in another local authority.

2. Should a child live between two addresses the address used for the application will be the one where the child benefit is paid to.

It should be noted that in looking at ease of access bus routes are not used. Nationally, the suitable walking distance for primary age children up to 8 is up to 2 miles and for children over 8 it is up to 3 miles, with the assumption that the journey can be undertaken on foot, accompanied as necessary. Walking routes are deemed to be a long recognised lit, paved routes which, in general, are overlooked by houses and as such are likely to be relatively safe to walk. Unlit, unmade-up shortcuts are not taken into account in calculating walking distances, even if they are public rights of way.

Additional Information

Allocation of places to Twins

Where a single place remains at a school and the application being considered is for twins or children from multiple births or same year group siblings the school will allocate above the Published Admission Number to accommodate each child.

Deferred entry to school

All children are entitled to a full-time place in the September following their fourth birthday. Parents can defer the date their child is admitted to school until later in the school year, but not beyond the point at which they reach compulsory school age, or for children born between 1st April and 31st August, not beyond the beginning of the final term of the school year for which the offer is made. Where parents wish, children may attend part-time until later in the school year, but not beyond the point at which they reach compulsory school age.

Admission of children outside their normal age group

Prior to the admissions process being open, anyone who is applying for their child to be placed outside their normal age group should be invited to provide;

- Their (the Parent or Carers) views.
Recent information about the child's academic, social and emotional development, medical history compared with recent medical professional evidence.
Information relating to whether the child has previously been educated out of their normal

All information used in our policies is in accordance with the Data Protection Act 2018 and General Data Protection Regulations (GDPR).

age group.

- Whether the child may have naturally fallen into a lower age group if it were not for being born prematurely

The family will then be invited to meet with a panel constituted of the Headteacher and Academy Governors (to consider the evidence) who will then make a decision as to whether the child could be admitted out of their year group. If the request is successful the child would not be guaranteed a place. A place would be dependent on whether the child fulfils the admissions criteria and the number of applicants that year.

**The decision will be made on the basis of circumstances of each case in the best interests of the child concerned.*

Children of UK Service Personnel

Families of UK service personnel are subject to frequent movement within the UK and from abroad, often at relatively short notice. A school place can be allocated in advance of the confirmed posting, even if there is uncertainty about the exact future address in accordance with the requirements of the school admissions code. Infant age children admitted outside the normal round are excepted pupils under the infant class size regulations.

**The application is accompanied by an official letter that declares a relocation date and a Unit postal address or quartering area address.*

Waiting List

If there are more applications than places available, a waiting list will be maintained. Waiting lists will be ranked according to the relevant admissions/oversubscription criteria. Priority will not be given to children based on the date their application was received or their name was added to the list. Looked after children, previously looked after children, and those allocated a place at the school in accordance with a Fair Access Protocol will take precedence over those on a waiting list. Parents/carers will be notified if a vacancy arises. The Reception admissions waiting list will not be maintained beyond the end of the Autumn term (31 December) of the admission year.

Within year admissions

Where there are spaces in classes, children will be admitted from the start of the next school term so as to avoid prejudicing the provision of efficient education or the efficient use of its resources.

Prior to admission parents are welcome to visit the school and discuss any concerns they may have with the Headteacher or a member of the admissions team. A taster day may also be offered to children before they are admitted.

Appeals Procedure

If the parent is not satisfied with the allocation which is made to the child or not satisfied with the start date, there is an appeals procedure laid down in the school's Statutory Instrument and Articles of Government

If your child is not allocated a place, then parents/carers have the right of appeal against the decision, to an independent Appeals Panel as laid down in Government regulations. Details of how to appeal are available from the Local Authority and will be sent to parents on request. Please note however, that the class size rule dictates how many children can be accepted by the School. The Governors of Kentmere Academy consider that to admit additional pupils to the School would cause class size prejudice under Section 86 (4) of the School Standards and Framework Act 1998 by causing the statutory limit of 30 pupils in infant classes (i.e. Key Stage 1) to be exceeded.

All information used in our policies is in accordance with the Data Protection Act 2018 and General Data Protection Regulations (GDPR).

Signed: *Sarah Isberg*

Sarah Isberg (Executive Head)

Date: February 2021

Agreed by S Day (Chair of Governors)

S Day

Agreed by the Governing Board: February 2021

Review: January 2022

All information used in our policies is in accordance with the Data Protection Act 2018 and General Data Protection Regulations (GDPR).